

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
THURSDAY, MARCH 14, 2024**

CALL TO ORDER: 8:00 AM.

ROLL CALL: Present- Eric Hoey, Nibby Priest, Tiffany Sights, Elizabeth Quick and Arlene Alexander via Zoom. Also, Present-Shannon Sandefur, Library Director; Tammy DeKemper, FIN/HR Mgr.; Davis Hunter, Library Attorney; Glenn Riggs, Library Genealogy and Local History Manager; Connor Humphrey, Curator of John James Audubon State Park Museum; Heidi Taylor-Caudill, former Curator of John James Audubon State Park Museum via Zoom; and David Oppenheimer of J. Oppenheimer Gallery of Chicago via Zoom.

PUBLIC COMMENT: None

BIRDS OF AMERICA PRINTS DISCUSSION & QUOTES: This discussion is a continuation from the previous monthly board meeting. Glenn spoke of how the library would like to have the Birds of America prints in the best shape possible through an archival and conservation standpoint. Heidi Taylor-Caudill, spoke on the history of the prints and gave a summary about the Havell prints. She said the loose prints were very rare and the library had a treasure. David Oppenheimer worked with his father for 20 years buying, selling, and restoring Audubon prints. The treatment that was done in 1991 on ten of the library's prints at J. Oppenheimer Gallery were fairly standard treatments for works of art on paper. They were addressing acid issues, foxing, and surface cleaning. It depends on the environment the prints are in as to how long the treatment last. He stated he would need to look at the prints to access the current conditions. He could look at images or he could examine them in person if we ship them to him. The primary tenets of their conservation are to only do what is necessary.

8:36 AM: Heidi and David both left the meeting

Glenn explained to the board how Inman's Picture Framing and Bippus Frames would evaluate the prints after receiving them and unframing. Inman's has two conservators in California that they use and Bippus uses Snodgrass and Davis Studio in Indianapolis. Oppenheimer is the group that did the previous work in 1991. Oppenheimer is an all-encompassing company doing the work. Conner Humphrey stated that there were videos about the conservation process by the Oppenheimer Gallery that show hinging the prints and other processes if you would like to see more information. Conner recommends keeping it all within the same company. Audubon has used Oppenheimer in the past. He would have to research to see if there were others, but it is good to use someone who has experience with Audubon prints.

- Nibby Priest made a motion to direct the staff to work with Oppenheimer to get estimate to restore and reframe the Birds of America Prints. Second, Elizabeth Quick. All aye.

APPROVAL OF MINUTES: FEBRUARY 2024, REGULAR MEETING: The February 2024 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Tiffany Sights made a motion to accept the February 2024 Regular Meeting minutes. Second, Nibby Priest. All aye.

PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES: FEBRUARY 2024: The Financial Report/Itemized Expenditures were e-mailed to the Trustees before the meeting. Tammy DeKemper presented the report.

- Elizabeth Quick made a motion to file the February 2024 financial report/itemized expenditures for audit. Second, Tiffany Sights. All aye.

CONTRACT FOR LEGAL SERVICES: A retainer agreement was presented for legal services by Davis Hunter of Dorsey, Gray, Norment & Hunter. The attorney fee is \$150 per hour for legal services.

- Nibby Priest made a motion to accept the retainer agreement for legal services. Second, Arlene Alexander. All aye.

CREDIT/DEBIT CARD TRANSACTIONS PROCEDURE: Shannon just reviewed and made current.

- Elizabeth Quick made a motion to accept the procedure as written. Second, Tiffany Sights. All aye.

DONATIONS OF MATERIALS POLICY: Shannon reviewed and updated since it hasn't been changed since 2005. She removed some of the items to make it more streamlined.

- Nibby Priest made a motion to accept the policy as written by staff. Second, Elizabeth Quick. All aye.

2024 SANDY LEE SONGFEST: We have applied to be a venue for the Sandy Lee Songfest this year. The Board needs to give them permission to sell tickets because this is a fundraiser.

- Nibby Priest made a motion to approve the Sandy Lee Songfest be able to sell tickets if we are selected as venue per the meeting room policy. Second, Arlene Alexander. All aye.

SOLAR ECLIPSE: Shannon would like the ability to cease services for approximately one hour to allow the staff to be able to experience the once in a lifetime solar eclipse. Lunch will be provided to the staff so they will not have to leave due to the traffic. The attorney advised us to provide glasses for all employees and send an email to employees giving instructions. The board decided to leave the decision up to Shannon on how to handle the view of the eclipse for staff.

9:04 AM: Arlene Alexander left the meeting

DIRECTOR'S REPORT/STATISTICAL REPORT-Shannon informed the Board of the various meetings that she had over the month. She informed them that we would be pulling the Bilingual Library Services/ Passport position that we had available and just making the position non-bilingual.

Danielle, Glennese and Shannon will be going to Lexington on March 18th for the KYSPRA conference to receive an award for our partnership with the school system. She will be attending the KPLA conference on March 20-22. She nominated Greg Gibson for volunteer of the year for his work on the art wall and he will be receiving the award on Thursday at KPLA awards luncheon. She reviewed the statistical report pointing out that the increase in online stats is replacing the decrease in circulation stats. Overall, other stats were up.

ADJOURNMENT: 9:12 AM

- Nibby Priest made a motion to adjourn. Second, Elizabeth Quick. All aye.

The next regular meeting of the Board of Trustees is Thursday, April 11, 2024.

Minutes recorded by Tammy DeKemper.



President



Secretary



Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.