

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
THURSDAY, FEBRUARY 13, 2025**

**CALL TO ORDER: 8:00 AM.**

**ROLL CALL:** Present- Eric Hoey, Arlene Alexander via ZOOM, Nibby Priest via ZOOM and Elizabeth Quick. Absent- Tiffany Sights. Also, Present-Shannon Sandefur, Library Director; Tammy DeKemper, FIN/HR Mgr.; and Amber Potts, KDLA Regional Library Consultant.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES: JANUARY 9, 2025, REGULAR MEETING:** The January 2025 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Elizabeth Quick made a motion to accept the January 2025 Regular Meeting minutes. Second, Arlene Alexander. All aye.

**PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES: JANUARY 2025:** The January Financial Report/Itemized Expenditures and the general ledger were e-mailed to the Trustees before the meeting. Tammy DeKemper presented the report.

- Nibby Priest made a motion to file the January 2025 financial report for audit. Second, Elizabeth Quick. Sights. All aye.
- Nibby Priest made a motion to file the January 2025 itemized expenditures for audit. Second, Arlene Alexander. All aye.

**DIRECTOR'S REPORT/STATISTICAL REPORT:** Shannon informed the Board of the various meetings that she had over the month. She informed the Board that Jason Hargitt is helping her to evaluate the existing camera locations to locate some blind spots. We are looking to relocate or add cameras as needed. The Lunch and Learn partnership with the Chamber of Commerce was successful with a wide variety of employers in attendance. Ellen Redding and Kaycee Campbell with AKZ met with her and spoke about a satellite location possibility for the library at what they call Letcher Commons (revitalization project for the East End). She also reviewed the statistical report. The trend of an increase in online circulation stats replacing the decrease in print circulation stats is still holding. The totals for circulation are neck & neck in comparison to last year. All other stats remain steady.

**MOU WITH MURRAY STATE UNIVERSITY:** This is a partnership between the library and Murray State University to provide local non-profit professionals the opportunity to participate in the "Henderson Academy for Nonprofit Development and Leadership Program".

- Nibby Priest made a motion to accept the MOU with Murray State University as presented. Second, Elizabeth Quick. All aye.

**KDLA UPDATE- AMBER POTTS:** Amber informed us that the Trustee Manual is complete after two years. Shannon emailed a copy to the members of the board. Amber also relayed that there is a 3-year study that UK is doing on trustees experiences. After the study they want to provide a database and some resources for trustees. They are currently looking for participation from past and present trustees. You can access the survey at [drscb.com](http://drscb.com).

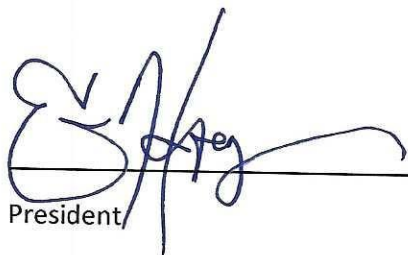
**TRUSTEE COMMENT:** Nibby wants to look at ways to get the computer lab more utilized. He also talked about a mobile cart with laptops. He also said that he would bring the free tax clinic help to the library in March that Carla, Circulation Mgr., had spoken to him about.

**ADJOURNMENT: 8:45 AM**

- Nibby Priest made a motion to adjourn. Second, Arlene Alexander. All aye.

The next regular meeting of the Board of Trustees is Thursday, March 13, 2025.

Minutes recorded by Tammy DeKemper.

  
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President

\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.