

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
THURSDAY, JUNE 12, 2025**

**CALL TO ORDER: 8:01 AM.**

**ROLL CALL:** Present-Eric Hoey, Arlene Alexander, Nibby Priest, Elizabeth Quick. Tiffany Sights present via ZOOM. Also, Present-Shannon Sandefur, Library Director; Tammy DeKemper, FIN/HR Mgr.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES: MAY 8, 2025, REGULAR MEETING:** The May 2025 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Elizabeth Quick made a motion to accept the May 2025 Regular Meeting minutes. Second, Arlene Alexander. All aye.

**PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES: MAY 2025:** The May 2025 Financial Report/Itemized Expenditures and the general ledger were e-mailed to the Trustees before the meeting. Tammy DeKemper presented the report.

- Arlene Alexander made a motion to file the May 2025 financial report/itemized expenditures for audit. Second, Nibby Priest. All aye.

8:05 – Sharon Farmer, Board Attorney entered the meeting.

**DIRECTOR'S REPORT/STATISTICAL REPORT:** Shannon informed the Board of the various meetings that she had over the month. She updated the Board on the Downs case. The attorney is in the process of obtaining Ms. Downs current and past medical records and once she has that her deposition will be scheduled. With several employees leaving/retiring, we have the following positions posted IT Associate, Collections Specialist and 1 FT and 2 PT Public Services Associates. The response to these openings has been very good. According to the statistical report, total circulation is still down but the teen circulation is about the same as last year. Glennese and Azura have worked hard to maintain these numbers. All other services are up overall. Summer reading is going really well so far.

**FY 24/25 BUDGET AMENDMENT:** Shannon informed the Board that this budget has been adjusted and does not include Pratt PILOT money. She still has not heard when we may receive it. If we receive it before June 30, we may have to call a special meeting to amend the budget.

- Nibby made a motion to accept the FY 24/25 Budget Amendment as presented. Second, Tiffany Sights. All aye.

**FY 25/26 BUDGET (2nd READING):** There were a few adjustments since the first reading. We got laptop quotes for the kiosk and the server backup, so both have been added to this budget. Capital projects for next year include flat roof, additional cameras, laptop kiosk, restoring Audubon prints, updating meeting room sound system and increasing special events programming dollars considering we have the Smithsonian exhibit in January/ February of 2026. This budget also does not include any of the Pratt PILOT.

- Nibby priest made a motion to accept the FY 25/26 budget as presented. Second, Arlene Alexander. All aye.

#### **GERMAN AMERICAN INVESTMENT ACCOUNT:**

The library made this investment to be able to pay down the bonds for the construction of the new building when the time came. With the current market, the decision was made to look into possibly making changes to the account to minimize losses. Shannon talked with Jody Giles and Matt Henry at German American to see what the options were. A couple of the options were to put funds into a money market paying over 4% but will likely move to lower rate if Fed cuts interest rates or put in Treasury notes because we can pick specific maturity dates surrounding our need for the fund and lock in interest rates before the expected Fed rate cuts. She also spoke with Chip Sutherland at Baird about when the library can start making extra payments on the bond. He said that we could start making extra payment on the bonds anytime after 12/1/2026. All board members were present and since the account seemed to make a rebound this month, all agreed to leave as is at the moment. The German American team will be here next month for the annual review, and the Board wants to know what their thoughts are on the direction of the market.

**EXECUTIVE DIRECTOR EVALUATION:** Eric stated that he had not compiled all the Board comments yet, but all were very positive. He would get it all together and send it to Shannon. He would like to thank her for another great year. The merit compensation is max 2% for this FY.

- Nibby Priest made a motion that Shannon receive the max 2% merit increase. Second, Tiffany Sights. All aye.

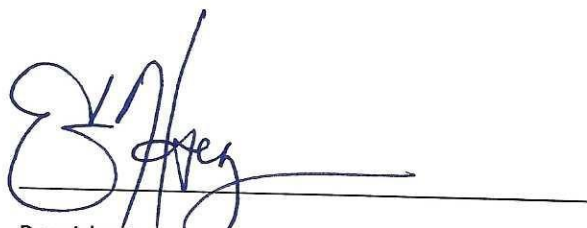
**TRUSTEE COMMENT:** Tiffany Sights – She has been in the library several times the past few weeks and Shannon and the staff are absolutely on it going above and beyond. She is so proud of our library. She loves seeing the pictures of the children in the park for summer reading.

#### **ADJOURNMENT: 9:00 AM**


- Arlene Alexander made a motion to adjourn. Second, Elizabeth Quick. All aye.

The next regular meeting of the Board of Trustees is Thursday, July 10, 2025.

Minutes recorded by Tammy DeKemper.



President



Secretary



Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.