

**HENDERSON COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
THURSDAY, SEPTEMBER 11, 2025**

CALL TO ORDER: 8:00 AM.

ROLL CALL: Present-Eric Hoey, Arlene Alexander, Elizabeth Quick and Tiffany Sights via ZOOM.
Absent- Nibby Priest. Also, Present-Shannon Sandefur, Library Director; Tammy DeKemper, Support Services Mgr. and Sharon Farmer, Board Attorney.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: AUGUST 14, 2025, REGULAR MEETING: The August 2025 Board Meeting minutes were e-mailed to the Trustees before the meeting.

- Tiffany Sights made a motion to accept the August 2025 Regular Meeting minutes. Second, Arlene Alexander. All aye.

PRESENTATION OF THE FINANCIAL REPORT AND ITEMIZED EXPENDITURES AUGUST 2025: The August 2025 Financial Report/Itemized Expenditures and the general ledger were e-mailed to the Trustees before the meeting. Tammy DeKemper presented the report.

- Arlene Alexander made a motion to file the August 2025 financial report/itemized expenditures for audit. Second, Elizabeth Quick. All aye.

DIRECTOR'S REPORT/STATISTICAL REPORT: Shannon informed the Board of the various meetings that she had over the month. She informed the Board that she presented the tax rates to the fiscal court. She had a conversation with Zach Fleenor about the window leaks. He has agreed to bring in a third party, Precision Glass, to see if it can be fixed. He made it clear that this would be the last go around to getting it fixed. There were still leaks in the meeting rooms, study rooms and Carla's office. She reviewed the statistical report. Circulation in print is still trending down, and downloads are still trending up even though adult fiction is up versus the previous month. Website visits have been added to the miscellaneous stats. Since July with the redesign, we have had 148,083 visits versus the previous FY total of 353,039.

NEW HIRES: We have hired 3 full-time Public Services Librarian, part-time Public Services Librarian, part-time library assistant, and part-time Computer Lab Associate.

FT Public Services Librarian- Kaitlyn Barksdale, Jeanette Noon, and Hannah Payne

PT Public Services Librarian- Emma Bunch

PT Library Assistant- Olivia Lancaster

PT Computer Associate- Jacob King.

- Elizabeth Quick made a motion to accept the above hires for the positions stated. Second, Tiffany Sights. All aye.

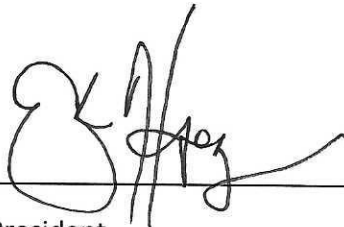
TRUSTEE COMMENT: None

ADJOURNMENT: 8:22 AM

- Elizabeth Quick made a motion to adjourn. Second, Arlene Alexander. All aye.

The next regular meeting of the Board of Trustees is Thursday, October 9, 2025.

Minutes recorded by Tammy DeKemper.



President

Secretary

Director

The Henderson County Public Library provides access to information and opportunities to pursue lifelong learning, economic and cultural enrichment, and recreational enjoyment.